



# I need a name News

APRIL 16, 2004

Deadline is the Friday before pay day; Contacts for articles are: Child Dev. -Farzana Siddiqui, F&CR – Beth Dasher, Morale & Wellness - Natalie Horne. All others – Winnie Althizer, Brooke Zimet. Editor: Winnie Althizer.

## DIRECTOR'S CORNER



Jerralynn Ness  
Executive Director

A few issues ago I shared with you staff input regarding the best case scenarios for Community Action in three years. Today I want to share staff input on what they feel would be the “worst case scenarios” for us, which are as follows:

Status quo, with no improvements made; no client data system; agency systems are barriers to doing our jobs; Community Action is gone; loss of funding and programs; poverty, hunger, unhealthy births have increased; we lose AKD, ECHO, our Housing Specialist and Children’s Coordinator, and our SDA status for CCR&R; 211 fails; no year round energy and emergency assistance; large staff turnover; teamwork breaks down; staff morale is down; programs expand without adequate support; the main office is uninhabitable; agency is in public scandal; we lose shelter levy funding; we are only able to warehouse homeless people; society continues to value punishment over prevention; community relations go bad. This information is being used in our strategic planning as a reminder of our hopes and dreams and all that we intend to avoid along the way. We are proud of what we have built to respond to multiple needs in our community. And our board sees the wisdom in staying the course and growing in ways that are sustainable and responsive. You will be hearing more about our strategic planning in future editions.

## CA STAR



Byline

Sorry.....no interviews were completed by press time – hopefully our next issue will have one.

## COMINGS & GOINGS

Welcome! **Tri Truc Chau** our new Teacher III & **Joseph Digman** our Temp. Community Resource Advocate.

Sadly, we said goodbye to Carlos Mendez.

## UPCOMING EVENTS!



Board Meeting	4-15-04
Building Meeting	4-20-04
Head Start	
Policy Council	4-20-04
Community Spirit	
Dinner	4-22-04
Safety Meeting	5-03-04
Holiday	5-31-04

## NEWS OF NOTE



### WELLNESS DAY –

The committee is moving right along. This year we’ll have a Hawaiian theme so you can wear those great shirts, moo-moos, and all things Hawaiian! We will be at the Village Baptist Church (Hwy 26 and Murray Road). We are inviting all staff to make a contribution to the Breakfast Pot Luck (donuts, coffee cake, fruit, donuts, juice, more donuts, or anything breakfast). More info to follow.

This year the committee is asking all work groups to create a basket that will become a door prize. A work group will be all of Opening Doors, or Area 1 in Child Dev. or the Beaverton CDC. This info will be coming to you thru your supervisors.

We are feverishly working on the brochure to send out so that you can select the sessions you want to attend.

Remember it is May 14<sup>th</sup> and will be held from 8:00 am to 2:00 pm. The schedule will be on the brochure. Following the main event, individual departments will be meeting with staff and they will notify you on location and time.

Committee Members are: Iris Smith, Chair; Kathy Derby-Ray, Melissa Secrist, Pat Rogers, Larry Hauth, Veronica Riveria, Chris Kuran, Jodi Davis, Mary Jones, & Brooke Zimet.

## FAMILY & COMMUNITY RESOURCES



Thank you Family & Community Resource's staff and others for the flowers, balloons, and get well cards. It was so nice to know you were thinking about me and it helped in the healing.  
Joan Ellen S.

### Where Did They Go?

They call it the Community Action Shuffle. Once again, people are shuffling and moving from this office to that. Please be patient while people and things get moved. Remember, if you are being moved and need furniture, to check with Nick to see if there is furniture in storage that will suit your needs.

### Good Bye and Good Luck!

Anne Shlereth is traversing the country, to go back to the East Coast. We want to say thank you for all the wonderful time you spent here with us, and that we will miss you. Best of luck on the other side!

## CHILD DEVELOPMENT

CONGRATULATIONS – Karla Trujillo, Patricia Tellez, and Leyla Arevalo at the Beaverton CDC who worked very hard and each has earned her CDA – Great Job Patricia and Leyla!!!!

Kudos to Monica Barrett who worked on a very large and difficult project – putting in writing the impacts which that program makes in the lives of their clients. Nothing existed for her to follow so she sort of “winged” it. The National Office has suggested her work be used as the model for all reports of this sort. This could lead to her becoming an author of national prominence and you may want to get her autograph early.

There are some CD staff moving from the main office to the Beaverton Child Dev. office over the next few weeks in connection with moves in the Family & Community Resources area. The moves are expected to be completed by early May.

We continue to catch up with the TB Tests & Communicable Disease medical screening required by Head Start.

MORALE & WELLNESS

*The most beautiful attire.....smile*



### Topics – SMILE

"A SMILE costs nothing, but gives much. It enriches those who receive, without making poorer those who give. It takes but a moment, but the memory of it sometimes lasts forever. None is so rich or mighty that he can get along without it, and none is so poor but that he can be made rich by it. A smile creates happiness in the home, fosters good will in business, and is the countersign of friendship. It brings rest to the weary, cheer to the discouraged, sunshine to the sad, and is nature's best antidote for trouble. Yet it cannot be bought, begged, borrowed, or stolen, for it is something that is of no value to anyone until it is given away. Some people are too tired to give you a smile. Give them one of yours, as none needs a smile so much as he who has no more to give."

-- Rabbi Samson Raphael Hirsch

### Floss Your Teeth

Recent studies make a direct connection between longevity and teeth flossing. Nobody knows exactly why. Perhaps it's because people who floss tend to be more health conscious than people who don't?

Thought for the day: Floss . . .

and be your body's boss.

### Tips

### RECIPES: SUPER QUICK & HEALTHY

CHICKEN – *submitted by Judy Schilling*

- 4 chicken breasts, skin removed
- 1 can Italian stewed tomatoes
- 1 jar artichoke hearts
- mushrooms - fresh or canned
- garlic & black pepper or any favorite seasonings

*Put chicken breast in baking dish, pour over them the tomatoes, artichoke hearts and mushrooms. Season with your favorite seasonings and bake for 40 min. @ 325 degrees.*

## WHAT'S DEVELOPING?

### Community Spirit Dinner moves to the zoo

Community Action's 2004 Celebration of Community Spirit Dinner will take place on Thursday, April 22, 5:30-8:30 p.m. at the Oregon Zoo. This year's theme is *bridging the divide*. The event hopes to educate the business community about the realities of poverty in Washington County and the "divide" that exists between low-income families and self-sufficiency. Rey Ramsey, One Economy Corporation will serve as the keynote speaker. Rey is an internationally recognized social entrepreneur and co-author of the book *ManagingNonprofits.org: Dynamic Management for the Digital Age*. One Economy has gained national acclaim for bringing technology into low-income homes. Tickets are available to staff for \$50.00. RSVP to Mary Jones at 503.693.3230.

## ASTOUS – SALES, SERVICES, NEEDS

For sale: California King pillow-top mattress and box spring. \$900 OBO, Contact Jimi at 503-693-3224.

Bally Membership – half price! Call Beth at 503-693-3291.



Our New Sign!! Unveiled at the March Board Meeting. It lights up at night, and thanks to Bob Watson & Nick Nissen the whole cost was donated.

## CHECKS & BALANCES

### Fiscal –

### Facilities -

Nick & Bob have tightly scheduled a number of office moves – you know the kind, A has to move before B can move, and C moves after B, etc., etc. The moves are dependent on IS assisting with computer hookups & phones. Once the dust has settled, we will publish a new list of locations & phone numbers.

### Tip IT

## LOOKIN' FER WORK ... ... IN ALL THE RIGHT PLACES

See this info \* at:

Common CAO MainCAOInfo/HR ResourcesCurrent Job Descriptions.

### Administration

Office Specialist II-HR/Main Office	\$10.58-12.70
Program Assistant- HR	\$11.69-14.61

### Child Development

Teacher II (Sub 3 pos) EHS	\$8.79 – \$10.68
Teacher III (Sub) Coffee Creek	\$10.55 - \$13.46
Teacher III (Sub 2 pos) EHS	\$10.55 - \$13.46
Bus Driver	\$8.79- \$10.68

### Development Advancement

### Family & Community Resources

Office Specialist II - CAEast	\$10.42-12.83
SAFAH Family Advocate – (Temp. 3 mo. Assignment)	\$11.21-13.62
Community Resource Advocate (1 FT pos..)	\$11.10-\$13.48

*\*NOTE: Please check the address above each week for current information and details. We have many jobs in development that will be posted before the next publication and we will take applications as each job*

## HR - Ask Winnie Benefits, Diversity...



Updates in HR: We will be supervising the Receptionist and Admin. Program Assist. positions for the main office. This is effective with hiring staff into the positions. We have been using the excellent skills of temporary staff from a professional temp. agency and they have done a terrific job.

Over the next 3 weeks or so, Brooke & I will be spending a majority of time (immersed is a better description) on the new HR software and data transfer. This will slow our response time on your inquiries. There will be times when Brooke needs to post a sign to keep interruptions to a minimum so she can concentrate on this work. We will continue to balance recruitment needs as much as possible. This isn't saying "don't call us", it is saying "be patient when you call us" & give us advanced notification when possible.

While we are doing our "computer thing" we will also be working on Wellness Day, COBRA notices for Pre-K staff in May & their layoff, finalizing the Market Salary Study, and conducting interviews for the Admin Program Assist. and Office Spec. II (reception) positions - WHEW!

A child's life is like a piece of paper on which every person leaves a mark.

Chinese Proverb

## SAFETY

As an organization we are once again creeping up with the number of accidents and reportable injuries. If you remember last year we had more reportable accidents than normal for our industry. Let's try to do better this year.

It is so important that you do not suffer the pain of an injury or needing to be off work. Please take the time to perform tasks in a safe and responsible manner. Staying injury free is healthier for you and also helps our organization manage the cost of this kind of insurance.

## April BIRTHDAYS



Maria Martyniuk	4/1
Miriam Pleitez	4/3
Lolita Velez	4/8
Shannon Pujada	4/13
Doris Harris	4/16
Danny Cox	4/16
Patricia Tellez	4/17
Kristin Long	4/22
Ingrid Alquinta	4/23
Veronica Rivera	4/25
Winnie Althizer	4/25
Serena Villafana	4/30
Chris Kuran	4/30
Karen Henkemeyer	4/30

(If you want your birthday acknowledged, be sure to complete an authorization form - contact HR)

## April ANNIVERSARIES



Mary Jo Panaggio	1 yr	4/1
Vicki Ware	18 yrs	4/1
Judith Del Porto	3 yrs	4/2
Nick Nissen	1 yr	4/7
Lu Lamping	26 yrs	4/10
Tawnia Gilbert	2 yrs	4/14



Change your thoughts and you  
change the world.

Harold R. Mcalindon  
writer