



### June 29, 2001

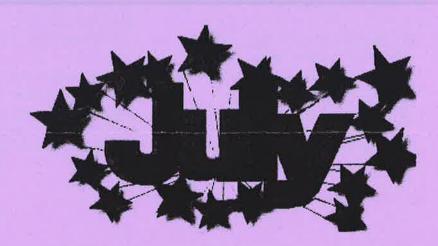
Staff is encouraged to use the Paycheck News for communicating events or personal items to employees of CAO.

Deadlines for submitting announcements is Tuesday noon prior to payday. Contact Carol Hadley at 503-693-3252, or save your item to I:\Common\paycknus. Please note the origin of any reprinted material. All items must be accompanied by the author's name.

### **IULY BIRTHDAYS**

Submitted by Winnie Althizer

July 1
July 4
July 8
July 14
July 21
July 22
July 27
July 28
July 28



## 4TH OF JULY HOLIDAY

Submitted by Carol Hadley

Wednesday, July 4th, Community Action is closed as we celebrate Independence Day. Have a safe and happy poliday!

## **IULY STAFF MEETING**

Submitted by Carol Hadley

Our July building meeting will be Tuesday, July 10th at 8:30 in the main office conference room in Hillsboro. We will have our usual potluck breakfast. Arrive on time to be eligible for our door prizes.

# **VOLUNTEER TIME SHEETS DUE!**

Submitted by Jeri Alcock

Blue and green volunteer time sheets are due! If you have any volunteers that worked prior to July 1, 2001, please ask them to complete a time sheet and send it to Jeri in Resource Development 503-693-3254. Thanks to all who turned them in already!

# **DID YOU KNOW.....FROM METRO CCR&R**

Submitted by Lupé Jungwirth

Each quarter, Metro publishes a newsletter designed to keep Washington County child care providers and partners informed about the latest developments in Early Childhood Care and Education trends. Metro also sponsors trainings every quarter which are listed in the newsletter. We print the newsletter in both English and Spanish. Last quarter we trained close to 200 providers and our numbers continue to grow. If you would like to see a class offered that hasn't been, know of a great trainer, would like a newsletter or have any other feedback, please call Lupé at 503-693-3236.

# **EMPLOYMENT OPPORTUNITIES**

Submitted by Winnie Althizer

See this info at: Common CAO Main/CAO Info/HR Resource/Current Job Desc.

POSITION	DEPT	SALARY
Education Specialist	Commmunity Based Child Care	\$9.51- <b>\$</b> 12.95/hr.
	Full Day/Full Year	
Community Resource Advocate	Family & Community Resources, Hillsboro	\$8.93-\$11.90/hr.
• Family Adv. Child Dev. (several positions)	Child Development, all locations	
	Part Day/Part Year	\$10.35-\$12.95/hr.
HS Teacher I (Aide or Assistant)	Child Development (Joanie Hagen)	\$7.61-\$9.51/hr.
Part Day/Part Year Program		
• HS Teacher II (Lead) (several openings	Child Development (Joanie Hagen)	\$9.75- <b>\$</b> 12.95/hr.
starting September)	Part Day/Part Year Program	
• HS Teacher III (Supervisory or Mentor)	Child Development (Joanie Hagen)	\$12.95-\$14.36/hr.
(several openings)	Part Day/Part Year Program	
* Opening Doors Project Coordinator	Family & Comm. Resources, Tualatin	\$11.91- <b>\$</b> 15.88/hr.